



NEW TEAM MEMBER CHECKLIST

The PowerKnights Robotics Team Registration Forms, Contracts & Instructions

Every year, our team, partner organizations (*FIRST*, 4-H) and policies require every student member and adult mentor to register and fill out several forms to officially designate and register themselves as part of our team. This checklist is intended to help you understand and “check off” each onboarding activity as it is completed.

STEP 1: Enrollment & Registration



A parent/guardian must register for a new *FIRST* account, not the student member. You will be able to add your child and apply to a team under the **Parent/Guardian > Youth tab** on your dashboard after your account has been created and confirmed. When applying for the team use the Team #**501**; Team Nickname: **The PowerKnights**. Got to: <http://firstinspires.org/register>



A parent/guardian and their child should sit together to complete this enrollment as there are things you will both need to read and complete. There are online forms within the system that will need an electronic signature of the parent/ guardian, such as a permission release and medical forms. County: **Hillsborough** Team: **Power Knights Team 501 4-H Robotics Club** Go to: <https://www.4honline.com/>

STEP 2: Contact Information, Emergency Contacts & Preferences



Member Contact Form

Enables you to provide all your contact information, as well as parent/guardian and emergency contacts, Team Shirt size and text/messaging contact preferences.

STEP 3: Health & Medication Forms



Health Form

All Members must have a current Health Information form completely filled-out health form on file with the team. Parent or Guardian required to fill out and sign form, regardless of student member age. Please refer to the Member_HealthForm_Instructions for any additional assistance.



Medication Form

Same as above. For any Over-the-Counter Medication. Parent or Guardian required to fill out and sign form, regardless of student member age.

STEP 4: Team Member Agreements



Safety Contract

Pledge to act safely and uphold the guiding principles of team safety rules and training. This document **must be signed** by the team member and a responsible parent or guardian.



Behavior Contract

The Behavior Contract provides the rules and guidelines for all student team member expected behavior. This document **must be signed** by the team member and a responsible parent or guardian.



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